

# Emergency Response Guide

## Fire, Explosion Chemical Release



Fire, Explosions, and Chemical releases have the potential to cause serious damage, disruption, or loss of human life. Remember every second counts!

- If on a different part of campus, stay away from the affected area and follow the instructions provided by QU alert.
- If you have been trained and it is safe to do so, you may attempt to extinguish a fire with a portable fire extinguisher.
- Alert people in the immediate area and evacuate. Close the doors as you leave the area.
- If the automatic fire alarm has not been activated, activate it by pulling the handle on a manual pull station.
- Once outside, move to a clear area at least 300 feet away from the affected building. Keep streets, fire lanes, hydrants and walkways clear.

**DO NOT RETURN TO AN EVACUATED BUILDING**

## Severe Weather



Severe weather is caused by a variety of conditions with the potential to cause damage, serious disruption, or loss of human life.

- Seek shelter indoors and follow the instructions provided by local authorities and QU alert.
- If roads have been closed, do not attempt to travel.
- If classes are cancelled, faculty and commuting students are advised not to come to campus.
- Snow and debris removal is a priority including all campus roadways, parking lots and sidewalks. Be prepared to move your vehicle if requested.
- **Shelter in Place:** Stay where you are if you are being asked to shelter in place. Find a safe location, close the doors, and stay away from windows. Move to an interior room on the lowest floor possible. Stay at that location until the danger has passed.

## Medical Emergency



A medical emergency is an acute injury or illness that poses an immediate risk to a person's life or long term health.

These emergencies may require assistance from another person, although some of these emergencies can be dealt with by the victim themselves.

- Have someone call 911 immediately. Relay information such as building, room, address, and the nature of the emergency. Do NOT hang up.
- Search the area for any hazards that may have caused the emergency or could be hazardous to first responders. This could include downed power lines, chemicals, or motor vehicle traffic.
- First aid or CPR should be given if a trained person is available. This may include using an Automated External Defibrillator (AED).
- Send someone to wait outside the building to guide emergency medical personnel to the scene.

## Active Shooter



An active shooter is an individual actively engaged in killing or attempting to kill people with a gun. Active shooter situations happen quickly. Remember every second counts!

### Know your options:

### **RUN, HIDE, or FIGHT**

**RUN** if you can: Move away from the affected area. University buildings will likely be on lockdown; if you have Q card access, you can get inside. Or find a secure area or go to your car.

**HIDE** if you can't run: Stay where you are if you are being asked to shelter in place. Find a safe location, lock the doors, and stay away from windows.

**FIGHT** only as a last resort: If you are face-to-face with the aggressor, do whatever is necessary to survive, including using your body to attack or your wits to distract the shooter; attempt to flee immediately after the aggressor is disoriented.

**Public Safety**  
**203-582-6200**

## For Emergencies Call 911

Be prepared to provide:  
What is the Emergency, Your Name  
Phone Number, Location, & Injuries

**TipNow**  
**See it. Text it.**  
**203-434-0975**  
**Qu@tipnow.com**